



Flight Attendant Professional Deductions

Proofs of expenses are required (receipts, credit or debit card statements, paystubs, etc.) Do not provide these to Diamond Financial; keep them for your records. All expenses below must be specifically for business use and not reimbursed by employer. Enter amounts as year's totals unless otherwise specified.

If both Taxpayer and Spouse are flight attendants, use an additional Professional Deduction sheet. DO NOT combine expenses on this form!

AIRLINE EMPLOYEED BY:

BASE DOMICILED:

Union Dues	\$	Jet Bridge/Jet Way Keys	\$	Manual Replacement	\$
Union Initiation Fee	\$	Cockpit Keys	\$	ID Replacement	\$
Union Assessments	\$	Personal Organizer	\$	Drug Testing Expenses	\$
		Logbook	\$	Foreign Language Expenses	\$
Professional Subscriptions	\$	Electronic Logbook	\$	ATM Fees on Layovers	\$
Trade Publications	\$	Travel Alarm Clock	\$	Currency Exchange Fees	\$
Organizational Dues	\$	Travel Security Device	\$	Passport Fee	\$
Uniforms		Travel Smoke Detector	\$	Passport Photo	\$
Uniform Payroll Deduction	\$	Int'l Voltage Converter	\$	Passport Expedite Fees	\$
Uniform Pants	\$	Company Business Cards	\$	Foreign Visa	\$
Uniform Shirt	\$	Job Search		Cell Phone Purchase	\$
Uniform Alterations	\$	Application Fees	\$	Date of Purchase	
Uniform Wings	\$	Interview Expense	\$	Passport Fee	
Uniform Epaulets	\$	Publications Expense	\$	Passport Photo	\$
Uniform Tie	\$	Hotels	\$	Passport Expedite Fees	\$
Uniform Hat	\$	Resumes	\$	Foreign Visa	\$
Uniform Jacket	\$	Copying and Mailing	\$	Cell Phone Purchase	
Uniform Winter Jacket	\$	Telephone	\$	Cell Phone Service	\$
Uniform Leather Jacket	\$	Travel to Interviews	\$	Collect/Hotel Calls	\$
Uniform Sweater	\$		\$	Calling Card Calls	\$
Uniform Scarf	\$		\$	Printer Toner/Ink	\$
Uniform Other:	\$		\$	Computer Paper	\$
Uniform Dry Cleaning	\$		\$	Trip Trading Software	\$
Uniform Travel Laundering	\$		\$	Bid Service Fees	
Uniform Home Laundering	\$		\$	Bid Mailing Fees	\$
Luggage	\$		\$	Smart Phone Apps	\$
Luggage Repairs	\$		\$	Internet Access Fees	\$
Airline Luggage Tags	\$		\$	Paycheck Mailing Fees	\$
Flight Bag	\$		\$	Company Copy/Fax	\$
Flashlight	\$		\$	Computer Purchase	\$
Batteries	\$		\$	Date of Purchase	

How to Determine Certain Deductions

Cell phone and internet service deductions are determined by totaling your year's fees for each, divide by number of users on the plan, and then determining the percentage of "business use". Business use is only actual communications between you and the company.

Please include your "per diem" sheets so Diamond Financial can determine your IRS city allowance deduction and van tips deduction. If your employer does not provide you with one please contact us.